

# Nomination of candidate for election as churchwarden

Diocese of Chelmsford  
Parish of St. Anne, Chingford

We, the undersigned, being persons entitled to attend the meeting of parishioners of the above parish<sup>1</sup>, hereby nominate the following person, who is qualified to hold office as a churchwarden of the parish for the year of office 2016 – 2017<sup>2</sup>, as a candidate for election to that office for the year specified.

Surname

Christian name

Address

Proposer's signature

Proposer's full name

Address

Seconder's signature

Seconder's full name

Address

I, the above named \_\_\_\_\_, hereby declare that I am willing to serve as a churchwarden of the above parish and that I am not disqualified under section 2(1), (2) or (3) of the Churchwardens Measure 2001<sup>3</sup>;

Signature

Date

The nomination form must be received by the minister of the parish before the commencement of the meeting of parishioners to elect the churchwardens. If there is no minister, it must be received before the commencement of the meeting by the churchwarden who signed the notice convening the meeting.

<sup>1</sup> See note 1 over

<sup>2</sup> See notes 2 - 6 over

<sup>3</sup> See note 6 over

## NOTES

(References to section numbers are to sections of the Churchwardens Measure 2001)

1. The following are the persons entitled to attend a meeting of parishioners:
  - (a) the persons whose names are on the church electoral roll of the parish; and
  - (b) the persons resident in the parish and on the register of local government electors. (Section 5(1))
2. To be qualified to serve as a churchwarden, a person must:-
  - (a) be baptized;
  - (b) have his or her name on the church electoral roll of the parish (subject to 3 below);
  - (c) be an actual communicant (subject to 3 below);  
*'actual communicant' means a person who has received communion according to the use of the Church of England or a Church in communion with it at least three times during the 12 months before his or her election, has his or her name on the church electoral roll of the parish and is either confirmed or ready and desirous of being confirmed or receiving Holy Communion in accordance with Canon B15A.1(b) (which relates to communicant members in good standing of other Churches which subscribe to the doctrine of the Holy Trinity);*
  - (d) be aged 21 or over (subject to 3 below); and
  - (e) not be disqualified under 4, 5 or 6 below. (Section 1 of 2001)
3. If the bishop considers there are exceptional circumstances which justify him in giving permission for a particular individual who does not satisfy 2(b), (b) or (c) above to hold office as a churchwarden, he may do so in relation to a specific year of office. He must give that permission before the nomination paper is submitted.  
(Sections 1(4) and 4(4)).

### WHAT DO WE ASK OF OUR CHURCHWARDENS?

- Attend church faithfully, and pray for the Parish
- Attend PCC Meetings and some sub-committees.
- Make sure that Sunday Services happen comfortably for all concerned: -  
Visitors and newcomers, regular worshippers and leaders of worship.
- Look after all church -property: -
  - Make sure it's not lost or stolen
  - Make sure it's in good condition
  - Make sure it's being well-looked after.
- Make sure that all church registers, official documents and records are up to date, and can be located as needed.
- Help keep relationships as sweet as Possible. .  
From church members, to the PCC, to the Clergy...  
... and from the Parish to the Diocese.
- Accept responsibility (if and when required)
  - for responding to complaints
  - for complaining on the Parish's behalf to the Vicar
  - (or about the Vicar to the Bishop!)
- Oversee the whole of the Parish when we are between Vicars

4. A person may not stand for election as a churchwarden in a particular parish if he or she has already given his or her consent to serve as a churchwarden for another parish, unless:
  - (a) the election of churchwardens for the other parish has already been held and the person concerned has not been chosen as a churchwarden for that parish;
  - (b) the parishes are 'related' (i.e. are in the same benefice or benefices held in plurality, or have the same minister). (Section 1(5)).
5. A person who has served for six successive years as churchwarden for the same parish since the 2001 Measure came into force may not serve again as churchwarden for a further two years. However, a meeting of parishioners may decide that this rule is not to apply to the parish. (Section 3)
6. A person is disqualified from holding office as a churchwarden if:
  - (a) he or she is disqualified from being a charity trustee under section 72(1) of the Charities Act 1993, unless an appropriate waiver as required by the 2001 Measure has been obtained; or
  - (b) he or she has been convicted of an offence listed or treated as included in Schedule 1 to the Children and Young Persons Act 1933; or
  - (c) he or she is disqualified from holding office under section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977. (Section 2(1), (2) and (3))

*A possible candidate who thinks any of the above may apply to him or her should take legal advice before consenting to stand for office.*

### Want more details?

Ask Lindsey Archer and/or Anthony Sullivan