

Parish of St. Anne's, Chingford

ANNUAL MEETING OF THE PARISH

THURSDAY 22nd OCTOBER 2020

Dear Electoral Roll Member,

I write to provide you with the information you need before our Annual Meeting, at **8.00pm on Thursday 22nd October 2020**, via a Zoom meeting. Details for joining the meeting will be circulated nearer the time.

All those whose names appear on the Electoral Roll of the Parish, as at October 2020, have full voting rights at the Annual Meeting as well as the right to propose and second nominations.

Here is an outline of our needs for elected representation: -

A) CHURCHWARDENS

We must elect two Churchwardens each year. Valerie Woodward and Heather Gwynn have kindly agreed to stand for re-election this year.

B) MEMBERS OF THE PAROCHIAL CHURCH COUNCIL

Ex Officio Members

Clergy:	Revd. Jude Bullock Revd. Mick Scotchmer
Churchwardens:	As elected at the Meeting
Diocesan Synod Members:	Revd. Mick Scotchmer
Deanery Synod Representatives: (now completing their term)	Julie Adesina, Lindsey Archer, Heather Gwynn

PCC Members (to be elected for the next three years)

Already serving:	
2 more years:	Andy Crawford, Alan Pearson, Beryl Stratton
1 more year:	Velma Davis, Joyce Palmer, Steve White
Now completing their term:	Janice Gariazzo, Anthony Sullivan

We need to elect 2 Deanery Synod representatives and 3 new PCC members for 3 years.

On our web site and at the back of Church you will find leaflets including proposal forms for the elections of Churchwardens and PCC members. Candidates, proposers and seconders should all read the leaflets. Please provide the nominations we need at this time (but not without asking candidates, before proposing them!). Nominations can be made either on paper or by email to the PCC Secretary at secretary@stannee4.org

The Annual meeting will be very different this year as we will be holding it via a Zoom meeting as only six people could attend a normal meeting. This will mean that some people who would wish to attend the meeting will not be able to do so, for which we apologise. It will also mean that there may be people who cannot attend but would wish to ask questions or make comments on the reports being presented. Should this be the case for you please let me or one of the churchwardens have the question or comment and we will ensure that it is made at the meeting. We will also ensure that you receive the answer to any questions.

Thank you for your attention to these matters, and for your readiness to propose and second candidates for elections.

In addition to our other pre-AGM leaflets, perhaps we also need one entitled "What do we ask of our Electoral Roll members?" although the truer title would surely be "What do we Electoral Roll members ask of ourselves?" I hope you will agree with me that, among the various answers that could make up quite a considerable list, these points would come very near the top: -

As Electoral Roll members we commit ourselves to giving our time, our talents and our money. One particular way we can give our time is by attending the Annual Meeting and playing a useful part in the proceedings. Please make every effort to join us.

I look forward to seeing you at our Annual Meeting on 22nd October, as we, belatedly, take stock of the past year, and plan our next steps together.

Thank you for your place and part in the life of St Anne's.

Yours sincerely,

A handwritten signature in black ink that reads "Mick Scotchmer". The signature is written in a cursive style with a long, sweeping horizontal line extending to the right from the end of the name.

Mick Scotchmer

Associate Priest, St. Anne's

**PARISH OF ST. ANNE, CHINGFORD - ANNUAL GENERAL MEETING
THURSDAY 22 OCTOBER, 2020 BY ZOOM**

8pm: MEETING OF THE PARISHIONERS AND OF PERSONS WHOSE NAMES ARE ON THE ELECTORAL ROLL OF THE PARISH

AGENDA

- 1) Prayers
- 2) The Clerk will read the Notice convening the Meeting
- 3) Confirmation of the Minutes of the Meeting of 7th April, 2019
- 4) Election of Churchwardens

8.10pm: ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

- 1) The Clerk will read the Notice convening the Meeting
- 2) Confirmation of the Minutes of the Meeting of 7th April, 2019
- 3) Apologies for absence
- 4) Consideration of the new Electoral Roll
- 5) Secretary's Report on the past year and on the proceedings of the Parochial Church Council.
- 6) Treasurer's Report

The following proposal will be put to the Meeting:

*That the **Annual Report of St. Anne's Church, Chingford and of the Parochial Church Council for the year ended 31st December 2019 with Financial Statement** be approved and signed by the Chairman of the meeting.*

(Prop: Andy Crawford, Sec: Heather Gwynn)

- 7) Appointment of Independent Examiner
- 8) Report by Parish Giving Officer
- 9) Churchwardens' Report on the Fabric, Goods and Ornaments of the Church
- 10) Deanery Synod Report
- 11) Environmental Audit and Report
- 12) Elections to Deanery Synod
(We will be voting for two Deanery Synod members for 3 years)
- 13) Elections to the Parochial Church Council
(We expect to be voting for THREE members for 3 years)
- 14) Remarks from Rev Mick Scotchmer, Associate Priest
- 15) Any Other Business (*Notified to the Secretary in advance*)
- 16) Closing Prayer

3. Consideration of the Electoral Roll

The report was included in the **Additional Reports** document and was presented by Mick Scotchmer, in the absence of Steve White the Electoral Roll Officer. This year had seen the preparation of a completely new roll. As was to be expected, the number on the roll had fallen, as a number of people had moved away or were now worshipping elsewhere. However it was encouraging to see that there were also 12 new members on the 2019 roll, who were not on the 2018 roll. We also expected several more people to be added during the coming year. On behalf of the meeting, Val expressed thanks to Steve for all his work.

4. Secretary's Report on the proceedings of the Parochial Church Council

This was included in the **Annual report ...for the year ended 31st December 2018**, which was available at the meeting. Heather Gwynn briefly introduced the report, noting that feedback was welcome on how best to reflect the life of the church each year.

5. Treasurer's Report

This was included in the **Annual report...for the year ended 31st December 2018** which was available at the meeting. Introducing the report, Andy Crawford thanked Mick Scotchmer for his support on financial matters and with the bazaar, and Beryl Stratton, Val Woodward, Lindsey Archer, and Joyce Palmer for their help with banking money.

Andy explained that of our total income of some £80,000, around half came through church giving and fundraising etc, and around half from Centre income. As church expenditure was c £48 000, the church was effectively subsidised by the Centre. Although St Anne's was solvent and we had been able to make a transfer to reserves this year, we were not committing enough to funds for longerterm repairs and maintenance.

Andy thanked Lindsey Archer, our parish giving officer, for all that she did.

It was then proposed:

That the **Annual Report of St. Anne's Church, Chingford and of the Parochial Church Council for the year ended 31st December 2018** with Financial Statement be approved and signed by the Chairman of the meeting.

Acceptance	Proposed:	Andy Crawford
	Seconded:	Heather Gwynn
	Agreed:	Unanimous

On behalf of the meeting, Val thanked Andy for all his hard work keeping our finances in order.

6. Appointment of Independent Examiner

Susan McDonald had acted as our Independent Examiner since 2016 and was prepared to continue in this role.. This proposal that Susan McDonald be appointed as Independent Examiner for 2019 was put to the meeting

Acceptance	Proposed:	Andy Crawford
	Seconded:	Lindsey Archer
	Agreed:	Unanimous

On behalf of the meeting, Andy and Val expressed grateful thanks to Susan for taking on this role for the church (and also for the pre-school).

7. Report by Free Will Offerings Officer

This was included in the ***Additional Reports*** document. Lindsey Archer thanked everyone who contributed to parish giving through the various routes that were available. As explained in the report, numbers contributing to the Planned Giving Scheme had fallen since 2015, although there had been a welcome increase over the past year. There would be a better up to date picture once the Gift Aid claim for 2018 had been made later in the summer. Any further help in closing the financial gap set out in the reports put to the meeting would be very welcome.

Lindsey thanked Andy Crawford for the huge support he gave her in this role.

On behalf of the meeting, Val thanked Lindsey for all she did.

8. Churchwardens' Report on the Fabric, Goods and Ornaments of the Church

This was included in the ***Additional Reports*** document, which was available at the meeting. Heather Gwynn introduced the report on behalf of both churchwardens. She explained that church buildings were inspected every 5 years to identify any action needed to keep them in good repair. St Anne's next inspection was scheduled for May 2019.

Thanks were due to Anthony Sullivan and the Plant Committee, Andy Crawford, Beryl Stratton, Steve White, and all who helped take care of the church and centre.

It was proposed that the report be accepted by the meeting:

Acceptance	Proposed:	Heather Gwynn
	Seconded:	Val Woodward
	Agreed:	Unanimous

9. Deanery Synod Report

The report was in the ***Additional Reports*** document available at the meeting.

It was proposed that the report be accepted by the meeting:

Acceptance	Proposed:	Heather Gwynn
	Seconded:	Julie Adesina
Agreed:		Unanimously

10. Annual Environment Audit

The report was in the ***Additional Reports*** document available at the meeting. Anthony Sullivan thanked Andy Crawford for compiling the report, and drew attention to the information on the solar panels. Installed in 2011, the cost of the panels had now been recouped through income generated, and future income will be a “free” contribution to St Anne’s to offset fuel costs. The generosity and foresight of those who contributed to the installation of the panels was remembered with thanks.

It was then proposed that the report be accepted by the meeting:

Acceptance	Proposed:	Anthony Sullivan
	Seconded:	Andy Crawford
	Agreed:	Unanimous

11. Other items from the Additional Reports In her absence, the meeting welcomed all that Cathy Pryor had done through the year to promote St Anne’s activities in her role as Communications Officer.

12. Elections to the Deanery Synod

One position on the Deanery Synod remained vacant following the 2017 Elections. Lindsey Archer was prepared to stand for this one year vacancy. The meeting welcomed and approved her election to the Synod.

Acceptance	Proposed:	Jenny Scotchmer
	Seconded:	Andy Crawford
	Agreed:	Unanimous

13. Elections to the Parochial Church Council (PCC)

Andy Crawford, Alan Pearson and Beryl Stratton had reached the end of their 3 year term of office. All 3 were prepared to stand again, and valid nomination forms had been received. As there were no other nominations, all were declared elected.

14. Election of Sidesmen/Welcomers – male and female

On behalf of Val and herself, Heather thanked all those who carried out the important ministry of welcome – reflected in our decision during 2018 to adopt the title of Welcomers (although for the formal purposes of the APCM, we need to use the title of Sidesmen for elections). Special thanks were due to Joyce Sullivan, standing down from this role in her tenth decade, after very many years of service. Thanks also to the teenagers who are helping the team of welcomers, assisting at the chancel step, and so forth.

Heather then proposed the following persons to be elected as Sidesmen for the coming year:

Velma Davis
Margaret Halford
Jenny Miller
Beryl Stratton
Anthony Sullivan
Rosalind Tatam
Bridget Tongo

Acceptance	Proposed:	Heather Gwynn
	Seconded:	Valerie Woodward
	Agreed:	Unanimously

15. Remarks from Rev Mick Scotchmer

Mick Scotchmer explained that there was no new information about Jude's position. He continued in regular contact with Jude, who was in good heart and good health. He was thinking and praying for the people of St Anne's as we were for him, and sent his best wishes for the meeting. We looked forward to matters being resolved and to Jude's return.

Meantime, Mick was working with Jenny Howland to keep the existing programme of worship and activities running, moving forward on established lines rather than striking out with new plans.

One area where development continued was in the move towards the creating of Ministry and Mission Units (MMUs). Previous annual reports had referred to the possibility of building on the E4 Churches group, but since then SS Peter and Paul and All Saints Highams Park had developed alternative links. We were now beginning to explore the possibility of forming an MMU with St Edmund's and St Andrew's Walthamstow. This was likely to involve some shared activities, but each parish would keep its own identity.

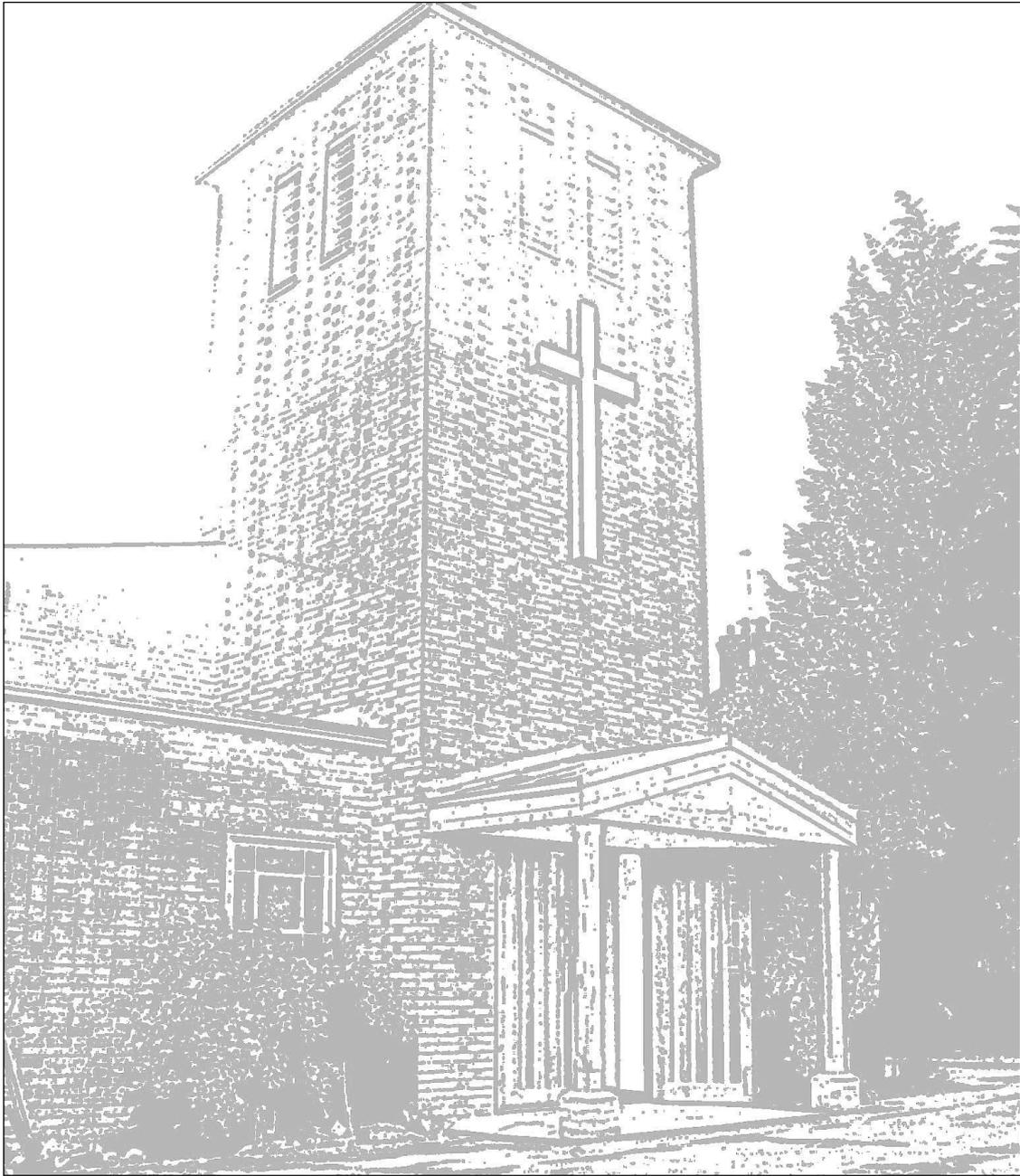
16. Any other business

On behalf of the meeting, Julie Adesina thanked Mick for his immense hard work all he was doing to help keep the community of St Anne's in good heart at this challenging time – it was hugely appreciated. Val Woodward, as Chair, added

her thanks to both Mick and Jenny, and also to Jude for his ministry and leadership during 2018.

17. There being no other business, the meeting closed with prayer and the Grace at 12.40 pm.

Parish of St. Anne, Chingford



Annual Report of St. Anne's Church, Chingford and of the Parochial Church Council for the year ended 31st December 2019 with Financial Statement

Introduction

Every parish APCM considers an annual report, covering the proceedings of the parochial church council (PCC) and the activities of the parish generally. This report offers an overview of the past year in the life of St Anne's and of the issues that will continue into 2020. The report attached provides more detail on the PCC and its activities, and is followed by the financial review of the year, the financial statements and the report of the Independent Examiner.

Our goals

Our vision statement for St. Anne's, agreed by the PCC in 2006, states:

In the light of God's call, and our situation here, our vision for St. Anne's

is a community called to proclaim the Good News of God's Kingdom,

by making disciples,

by nurturing faith,

by responding to human need with loving service;

by challenging injustice,

by a proper stewardship of God's creation.

We celebrate human diversity. As servants of the kingdom we oppose discrimination and marginalisation, and actively promote unity and acceptance.

We aim to demonstrate the love and welcome of Christ to everyone in this locality.

Our people and community

We are grateful to Mick Scotchmer our Associate Priest, for his committed ministry and leadership throughout the year. In Autumn 2019, we said farewell and thank you to Jenny Howland as she moved to Yorkshire to live nearer her family, after years of committed membership and service as Reader, teaching and leading worship, and contributing so much through her loving care for so many. We are especially grateful to Jenny and Mick for all that they have done during the difficult circumstances of the continued absence of Jude Bullock, our vicar, from October 2018 onwards. We are disappointed that this matter has remained unresolved for so long, and continue to hold Jude and his family in our prayers.

When our Electoral Roll was updated in March 2020, there were 64 people on the Roll. While, sadly, 2 people had died and 3 had moved away, we are delighted that there were also 10 new members of the roll, including three 16 year olds, following the addition of 12 new members at March 2019. 2019 also saw 1 child and 2 adult baptisms, while 4 members of the church were confirmed.

Our mission statement proclaims that we celebrate diversity. A special celebration in May 2019 was our first and very enjoyable African-Caribbean evening. We again welcomed our wider local community to St Anne's in July for Chingford Hatch Day (on probably the hottest day of the summer!) with St Anne's members joining with other local groups and performers, and other faith groups, to welcome people of all ages to the church, centre, gardens and surrounding areas.

Our church centre continues to be well used by groups of all ages and interests, as described in the fuller report attached.

Our partners

Previous annual reports have explained the move across the Diocese of Chelmsford for groups of churches to start working together in new Mission and Ministry Units. In October 2019, the Bishop of Barking commissioned the new MMU of St Andrew's, Walthamstow, St Anne's and St Edmund's, Chingford, in a joint service held at St Edmund's. We hope to come up with a snappier title for the MMU in due course! The three parishes are geographically linked and share a vision for how we would like to work together. Since October we have focused on getting to know each other better. In a visit to St Andrew's in January 2020, we heard how their long-standing Anglican-Baptist partnership has developed, and talked about the challenge of the major new housing developments planned for the parish. St Anne's hosted a session in February looking at how we might work together on environmental issues, with a view to achieving EcoChurch accreditation. A joint Lent course was begun, but was cut short by lockdown.

Our environment

St Anne's adopted an environmental policy in 2005, and progress on environmental issues has been reported regularly to each APCM. However while individual church members have worked hard to push this forward, it would perhaps be fair to say that this has not been a primary focus for the church as a whole in recent years. As the problems of climate change become ever more pressing, we feel challenged to give this higher priority.

The MMU Eco Church project, described more fully in the supplementary report on environmental issues, offers us an opportunity to look systematically at how we can improve across five areas of our church life:

- Our worship
- Our buildings
- Our land
- Community and global engagement
- Lifestyle

We hope to share experiences with and learn from our MMU partners, and set ourselves the shared goal of achieving the bronze EcoChurch award level by September and then progressing to silver and gold level standard. The supplementary report on our Environmental Audit describes some of the action we are already taking.

Our church life

At an Open Congregation meeting on Saturday 17th August 2019, we discussed our worship and outreach. We have begun making some modest changes to enrich and also to streamline our Sunday worship. This includes new, simpler, service books for the different church seasons, and trying out some new music settings at our informal services. On outreach, our discussions opened up a number of opportunities for closer engagement with our local community, including the many users of the church centre. The Eco Church project may also now be a stimulus for making common cause with other interested local groups.

We also touched on the importance of communication for our outreach. With other pressures over the past year, it has been difficult to give this the attention we would like: we are feeling the lack of a parish magazine, have little social media presence, our website has not been refreshed for some time, and we also want to smarten up the use of posters and banners around the church site. How might we pool efforts during 2020-21 to present St Anne's more effectively to our local community?

Our giving

St Anne's has continued to support local and national charities through our monthly minimarkets, raising the following sums during 2019:

The Margaret Centre	£819.25
Haven House	£671.75
Mildmay Mission	£467.36

Crisis £ 247.00

Some £1996 was raised for Christian Aid during 2019 through Christian Aid Week activities, carol singing and simple lunches, to which Gift Aid added a further £554, while £98.90 was donated to the Children's Society from the Christingle service.

St Anne's has continued to send donations throughout the year to the Eat or Heat foodbank.

Towards the end of 2019, we began a review of the minimarket programme, and other fundraising activities, to try to make sure we are realistic about the demands made on church members, while continuing to support important causes and to provide a social welcome to all who come to these activities.

Sustainability and growth

A theme in discussions across our diocese and deanery over recent months has been the impact of wider changes in church finances. Over the next few years we shall be seeing reductions in the subsidies that churches like St Anne's have been able to benefit from in the past. So we are all being challenged to look at what we need to do to put our own finances on a sustainable footing. There will be more detail in the report for the APCM on Parish Giving. This is not a crisis, but it does challenge us all to reflect on our level of giving to the church, as part of our wider commitment to the church and its growth.

Administrative information

St. Anne's Church is situated in Larkshall Road, Chingford, London E4 6NP. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is St. Anne's Vicarage, 200a Larkshall Road, Chingford, London E4 6NP.

The Parochial Church Council is a charity exempted from registration with the Charity Commission.

PCC members who have served from 1 January 2019 until the date this report was approved are:

Incumbent:	Revd Jude Bullock ¹ (Chairman)
Associate Priest	Revd Mick Scotchmer
Reader:	Jenny Howland (co-opted) (until Nov 2019)
Wardens:	Heather Gwynn Valerie Woodward (Vice Chairman)
Representatives on the Deanery Synod:	Julie Adesina Lindsey Archer Heather Gwynn (Secretary)
Representative on the Diocesan Synod:	Revd Mick Scotchmer
Elected members:	Andy Crawford (Treasurer) Velma Davis Janice Gariazzo Joyce Palmer Alan Pearson Cathy Pryor (until Jan 2020) Beryl Stratton Anthony Sullivan Steve White

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted by order from registering with the Charity Commission. Although

¹ In October 2018 Revd Jude Bullock stood down voluntarily and was subsequently formally suspended while enquiries were made into a safeguarding issue.

the exemption limit is being approached and the position will be kept under review, this is not expected to be an issue for 2020. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. There are nine elected members each serving for three years and at every APCM three members complete their term. Since the APCM 2006 (12/03/06), the Ministry Leadership Team (commissioned by the Bishop of Barking 20 January 2002) has become the Standing Committee and comprises the Incumbent, Assistant Curate (from November 2014)/Associate Priest (from 10/1/18), Reader, Wardens, Secretary, Treasurer, Free Will Offerings Officer (from 27/10/06) and the Chairs of the sub-committees. In July 2017 the PCC appointed a Communications Officer and she also attended the MLT.

Objectives and Activities

St. Anne's PCC has the responsibility of co-operating with the incumbent and the Ministry Team in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has responsibility for the running and maintenance of the Church Centre adjacent to St. Anne's Church.

To this end, the PCC met seven times during 2019-20, with six regular meetings and one open congregation meeting to explore the themes of worship and outreach. Attendance at the meetings was good. In addition to the PCC Standing Committee/Ministry Leadership Team, which has responsibility for strategy and financial issues, there are 3 committees, each made of members from both the PCC and the wider congregation, responsible for Plant, Pastoral and Outreach, and Projects and Events. These meet on alternate months to the PCC and report back to the PCC.

The Plant Committee is responsible for all issues and projects concerning the Church building, the Centre and the Garden. In addition to overseeing the day to day maintenance and functioning of our buildings, during 2019 the Committee oversaw a major project to renew the felt pitched roof of the centre. The committee has also developed an action plan to ensure the recommendations of the Quinquennial Report² on the church building are carried through.

The Pastoral and Outreach Committee leads on all issues and projects concerning outreach and pastoral care. The Committee aim to keep in touch with Church members who are not able to come to our services, either through visiting or by

² See the Church Wardens' report on the fabric and ornaments of the church

telephone. Home Communion is taken to those who wish to receive it. Open Church offers the wider community an opportunity for quiet prayer and reflection as well as a chance to talk with one of the volunteers every Thursday afternoon. Our Children's Work continued with the small number we have and another successful Christmas Party, organised by Lisa Jobber was enjoyed by our young people in 2019. The Wednesday lunchtime Study Group, set up and run by Jenny Howland for many years, continued to thrive, with Philip Hallsworth taking the lead most weeks. Jenny also organised a very good Lent Course in 2019 and was, once again, very involved in the Inter-Faith representation at Chingford Hatch Day. We will miss her! We have tried on a number of occasions to reach out to the local Care Homes, without much success to date. Whilst this remains an agenda item, it has not been a priority in 2019, but we hope to renew our efforts when the present situation with Jude is resolved. Safeguarding (see below), as well as considering other ways in which can reach out into the church and wider community are also part of our remit.

The Projects and Events Committee leads on regular social and fund-raising events like the St Anne's bazaar and our monthly Minimarkets, as well as social events such as the African-Caribbean Evening and Chingford Hatch Day. In addition to its regular committee meetings, the team has begun to hold short open meetings after the Sunday service so that more church members can contribute to the planning of events, and there has been an encouraging response.

Safeguarding

The PCC is compliant with the Safeguarding and Clergy Disciplinary Measure 2016. On 17th August 2019 the PCC adopted the Church of England Safeguarding Policy as set out in the Church of England House of Bishops Parish Safeguarding Handbook March 2019.

A copy of the parish safeguarding policy is displayed on the church notice board and on the parish web site. There is a link to the copy on the parish web site from its home page.

The ministers and churchwardens are DBS checked as are any church members leading church groups involving children or vulnerable adults.

The booking agreement with our regular church centre users requires them to state whether they have children or vulnerable adults in their groups. If so they are required to provide a copy of their safeguarding policy or agree to adopt the church policy. They are also required to ensure that their leaders are DBS checked and to advise the Parish Safeguarding Officer of any alleged safeguarding issues within 24 hours.

Financial Review

Total receipts on ordinary unrestricted funds were £82,000, up from £81,600 in 2018. Total payments from unrestricted funds were £71,600 down from £72,300 in 2018. The net result for the year was an excess of receipts over payments of £10,400 compared to £9,300 in 2018. This year's excess of receipts over payments may seem impressive, however, the church centre generated a surplus of £17,000.

The PCC have transferred £10,000 to the development, repairs and maintenance fund.

The PCC's goal is that we transfer, at a very minimum, the entire surplus generated by the Centre. Our failure to only be able to transfer £10,000 highlights the fact that we, the congregation of St Anne's, are not prepared to "pay our way"!

We have all become reliant on the PCC running the centre to "make ends meet". Not only this, we are making no provision for the long term upkeep of the church.

As a congregation, we need to increase our giving in order to:

- Further Christ's Kingdom in Chingford Hatch.
- Meet our day to day expenditure.
- Set aside money for long term repairs and maintenance to the church.

The PCC will continue to run the centre with a view to meeting our needs as a church, serving the community, and generating a surplus which can be used for future development of parish life and providing for long term repairs and maintenance.

Reserves policy

It is PCC policy to maintain ordinary unrestricted funds, where possible, which equate to approximately six months future diocesan parish share payments. The balance of £11,200 on ordinary unrestricted funds at the year-end fell well below

this target. This balance in our ordinary unrestricted funds means that the PCC will have to continue to closely monitor our income and expenditure throughout 2020. Diocesan parish share payments, for the first six months of 2020, are estimated to be £17,200.

Our current policy is to invest our funds balances in the CBF Church of England Deposit Fund which is operated by CCLA Investment Management Ltd. This is reviewed on a regular basis in order to maximise the interest earned on our funds.

St Anne's Church, Chingford

Financial statements for the year ended 31st December 2019

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
RECEIPTS AND PAYMENTS ACCOUNT					
Receipts					
Regular Giving					
Receipts from donors					
Planned Giving	20,272			20,272	19,896
Income Tax Recovered	5,420		169	5,588	6,650
	<u>25,691</u>	<u>0</u>	<u>169</u>	<u>25,860</u>	<u>26,546</u>
Other Voluntary Income (note 3a)	3,386	2,446	1,239	7,070	15,340
Activities for Generating Funds (note 3b)	10,055			10,055	8,206
Church Centre Income	42,001			42,001	42,050
Income from Church Activities (note 3c)	659			659	298
Investment Income (note 3d)	164	1,232	92	1,489	964
	<u>81,956</u>	<u>3,678</u>	<u>1,500</u>	<u>87,134</u>	<u>93,404</u>
Payments					
Church activities					
Diocesan Parish Share	33,292			33,292	33,721
Other Payments (note 3e)	13,254		5,155	18,408	19,072
Church Centre Payments	25,018	21,220		46,238	40,766
	<u>71,563</u>	<u>21,220</u>	<u>5,155</u>	<u>97,938</u>	<u>93,560</u>
Excess of Receipts over Payments	10,393	-17,542	-3,655	-10,805	-156
Transfers between funds	-10,000	10,000		0	0
	393	-7,542	-3,655	-10,805	-156
Bank current and deposit accounts 1 st Jan.	10,764	187,820	16,398	214,982	215,138
Bank current and deposit accounts 31 st Dec.	11,157	180,278	12,743	204,178	214,982

STATEMENT OF ASSETS AND LIABILITIES

Cash Funds

Cash	879			879	0
Bank current accounts	9,427			9,427	7,597
CBF deposit fund	851	180,278	12,743	193,872	207,385
	<u>11,157</u>	<u>180,278</u>	<u>12,743</u>	<u>204,178</u>	<u>214,982</u>

The attached notes form part of these financial statements

Approved by the PCC on 16th March 2020 and signed on their behalf by Valerie Woodward (Vice Chairman) and Andy Crawford (Treasurer)

V.L. Woodward



St Anne's Church, Chingford

Financial statements for the year ended 31st December 2019

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2. The movements in designated and restricted funds during the year were:

Designated funds	Bal B/fwd	Receipts	Payments	Transfer	Bal C/Fwd
Development, repairs & maintenance fund	187,820	3,678	21,220	10,000	180,278
	<u>187,820</u>	<u>3,678</u>	<u>21,220</u>	<u>10,000</u>	<u>180,278</u>
Restricted funds					
Childrens Work Fund	4,450		4,450		0
Church Centre "Retainer" fund	0				0
Church Garden fund	10,841	807	1		11,646
Flower and Candle fund	133	686	703		116
I.T. Media fund	579	4			583
Musical Development fund	395	3			397
	<u>16,398</u>	<u>1,500</u>	<u>5,155</u>	<u>0</u>	<u>12,743</u>

The Development, repairs & maintenance fund represents accumulated donations and transfers from unrestricted funds together with accumulated surpluses generated by the church centre. These funds have been set aside for major repairs and maintenance together with the development of parish life.

The Childrens Work Fund represents accumulated donations for the provision of services to Children's work.

The Church centre "retainer" fund represents retainers received pending the successful hire of the church centre. These retainers are repayable upon completion of the hire in accordance with the rules and regulations of the church centre.

The Church garden fund represents accumulated donations and appeals for the upkeep of the church garden.

The Flower and candle fund represents accumulated donations for the provision of flowers and candles.

The I.T. media fund represents accumulated donations for the provision of I.T. and multi media facilities.

The Musical development fund represents accumulated donations and legacies for the provision, and development, of musical facilities.

St Anne's Church, Chingford

Financial statements for the year ended 31st December 2019

3. Receipts and Payments analysis	Unrestricted Fund £	Designated Fund £	Restricted Funds £	Total 2019 £	Total 2018 £
a. Other voluntary income					
Collections	2,686			2,686	3,291
Donations	700		1,239	1,939	9,049
Legacies		2,446		2,446	3,000
	3,386	2,446	1,239	7,070	15,340
b. Activities for generating funds - receipts					
Fundraising income - Bazaar	3,114			3,114	3,046
Fundraising income - Other events	3,595			3,595	1,850
Fundraising income - Other	3,345			3,345	3,311
	10,055	0	0	10,055	8,206
c. Receipts from Church Activities					
Insurance Claims				0	0
PCC Fees	659			659	298
	659	0	0	659	298
d. Receipts from Investments					
Bank and CBF Deposit Fund Interest	164	1,232	92	1,489	964
	164	1,232	92	1,489	964
e. Church activities - payments					
Mission Giving					
Touchstone Child Bereavement	0		4,450	4,450	0
	0	0	4,450	4,450	0
Cost of Gift Aid envelopes	150			150	72
Fundraising costs - Bazaar	288			288	132
Fundraising costs - Other events	1,289			1,289	469
Fundraising costs - Other	5			5	191
Clergy expenses	70			70	1,561
Church running expenses	3,794			3,794	3,813
Church maintenance	1,823			1,823	1,317
Cost of services	700		703	1,403	1,966
Upkeep of churchyard	0		1	1	1,315
Social event and training costs	0			0	1,850
Cleaning costs	1,950			1,950	1,872
Organist fees	3,050			3,050	2,800
Church administration costs	135			135	1,713
New building or major works				0	0
	13,254	0	5,155	18,408	19,072

4. The expenses paid to clergy may include a small immaterial proportion, which relates to their function as a PCC member. No other payments were made to PCC members in their capacity as a member of the PCC.

Independent examiner's report to the PCC of St Anne's, Chingford

I report on the accounts of the PCC for the year ended 31st December 2019.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Susan McDonald

15th February 2020