

Parish of St. Anne's, Chingford

ANNUAL MEETING OF THE PARISH

SUNDAY 8th APRIL 2018

Dear Electoral Roll Member,

I write to provide you with the information you need before our Annual Meeting, at **11.45am on Sunday 8th April 2018**, in the church.

All those whose names appear on the Electoral Roll of the Parish, as at March 2018, have full voting rights at the Annual Meeting as well as the right to propose and second nominations.

Here is an outline of our needs for elected representation: -

A) CHURCHWARDENS

We must elect two Churchwardens each year. Valerie Woodward and Heather Gwynn have kindly agreed to stand for re-election this year.

MEMBERS OF THE PAROCHIAL CHURCH COUNCIL

Ex Officio Members

Clergy:	Revd. Jude Bullock Revd. Mick Scotchmer
Reader:	Jenny Howland (co-opted member)
Churchwardens:	As elected at the Meeting
Diocesan Synod Members	Rosalind Tatam
Deanery Synod Representatives	Julie Adesina, Heather Gwynn, and 1 vacancy for 2 years

PCC Members (to be elected for the next three years)

Already serving:	
2 more years:	Janice Gariazzo, Cathy Pryor, Anthony Sullivan
1 more year:	Andy Crawford, Alan Pearson, Beryl Stratton
Now completing their term:	Velma Davis, Joyce Palmer, Steve White

We need to elect 3 new PCC members for 3 years.

As we elected only 2 Deanery Synod members last April for our 3 Synod places, there is also a vacancy for 1 Deanery Synod member to serve for 2 years.

At the back of Church you will find leaflets including proposal forms for the elections of Churchwardens and PCC members. Candidates, proposers and seconders should all read the leaflets. Please provide the nominations we need at this time (but not without asking candidates, before proposing them!

C) SIDESMEN

Although we call it an "Election", there is not the same need here for constitutional precision. The Churchwardens will prepare a list of names (male and female) for the Meeting to approve 'en bloc'.

Many people continue to serve in this way year after year, for which we can all be grateful. Of course, new offers to help Sunday worshippers will be very welcome: - Please don't be modest, just tell us that you'd like to do it, and we'll surely put your name forward with the rest!

Thank you for your attention to these matters, and for your readiness to propose and second candidates for elections.

In addition to our other pre-AGM leaflets, perhaps we also need one entitled "What do we ask of our Electoral Roll members?" although the truer title would surely be "What do we Electoral Roll members ask of ourselves?" I hope you will agree with me that, among the various answers that could make up quite a considerable list, these points would come very near the top: -

As Electoral Roll members we commit ourselves to giving our time, our talents and our money. One particular way we can give our time is by attending the Annual Meeting, and playing a useful part in the proceedings. Please make every effort to be there.

I look forward to seeing you at our Annual Meeting on 8th April, and trust that from there, we will be able to look forward to a new chapter of church life, unfolding and developing.

Thank you for your place and part in it.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'Jude Bullock', written in a cursive style.

Jude Bullock

Vicar of St. Anne's

PARISH OF ST. ANNE, CHINGFORD - ANNUAL GENERAL MEETING
SUNDAY 8th APRIL, 2018 in St. Anne's Church

11.45am: MEETING OF THE PARISHIONERS AND OF PERSONS WHOSE NAMES ARE ON THE ELECTORAL ROLL OF THE PARISH

AGENDA

- 1) Prayers
- 2) The Clerk will read the Notice convening the Meeting
- 3) Confirmation of the Minutes of the Meeting of 9th April, 2017
- 4) Election of Churchwardens

12.00pm: ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

- 1) The Clerk will read the Notice convening the Meeting
- 2) Confirmation of the Minutes of the Meeting of 9th April, 2017
- 3) Apologies for absence
- 4) Consideration of the new Electoral Roll
- 5) Secretary's Report on the proceedings of the Parochial Church Council.
- 6) Treasurer's Report

The following proposal will be put to the Meeting:

*That the **Annual Report of St. Anne's Church, Chingford and of the Parochial Church Council for the year ended 31st December 2017 with Financial Statement** be approved and signed by the Chairman of the meeting.*

(Prop: Andy Crawford, Sec: Heather Gwynn)

- 7) Appointment of Independent Examiner
- 8) Report by Free Will Offerings Officer
- 9) Churchwardens' Report on the Fabric, Goods and Ornaments of the Church
- 10) Deanery Synod Report
- 11) Environmental Audit
- 12) Elections to Deanery Synod
(We will be voting for one Deanery Synod members)
- 13) Elections to the Parochial Church Council
(We expect to be voting for THREE members for 3 years)
- 14) Election of Sidesmen - male and female
- 15) Chairman's Remarks
- 16) Any Other Business (*Notified to the Secretary in advance*)
- 17) Closing Prayer

5. Secretary's Report on the proceedings of the Parochial Church Council

This was included in the *Annual report ...for the year ended 31st December 2016*, which was available at the meeting. Heather Gwynn briefly introduced the report, noting that feedback was welcome on how best to reflect the life of the church each year.

6. Treasurer's Report

This was included in the *Annual report...for the year ended 31st December 2016* which was available at the meeting. Introducing the report, Andy Crawford noted that while the 2016 accounts showed a surplus of £3000, the same as in 2015, this had only been possible because we had received a higher than usual tax rebate within the calendar year. The church was also being subsidised by the church centre, at a rate of some £8500 per year.

In reply to questions, Andy confirmed that we were, like most parishes, still meeting our full parish share. There was however a risk that more could be asked of us if changes to funding systems proposed by the diocese went ahead. And we were failing to put away as much as we should to reserves for building and maintenance. Recent work on the church had been paid for either from past savings or by using reserves generated by the Centre.

Andy thanked Mark Ebdon for all he did as Free Will Offering Officer, dealing with claims for tax rebates, managing the envelope scheme, and banking funds. Andy also thanked others who banked cash for the church and centre: Beryl Stratton, Val Woodward, Joan Cragie for the 2016 minimarkets, and John Wood.

Finally, Andy reminded the meeting of the Parish Giving Scheme.

It was then proposed:

That the *Annual Report of St. Anne's Church, Chingford and of the Parochial Church Council for the year ended 31st December 2016* with Financial Statement be approved and signed by the Chairman of the meeting.

Acceptance	Proposed:	Andy Crawford
	Seconded:	Heather Gwynn
	Agreed:	Unanimous

On behalf of the meeting, Jude thanked Andy for all his expertise and hard work in keeping our finances in order.

7. Appointment of Independent Examiner

John Neighbour, who had been appointed as Independent Examiner for 2016 at the previous APCM, had asked to stand down, as he had been unwell. The PCC had appointed Susan McDonald, a qualified accountant (and daughter of Beryl Stratton) in his place for 2016 and were grateful that she was also prepared to act as Independent Examiner for 2017. This proposal that Susan

McDonald be appointed as Independent Examiner for 2017 was put to the meeting

Acceptance	Proposed:	Andy Crawford
	Seconded:	Lindsey Archer
	Agreed:	Unanimous

On behalf of the meeting, Jude expressed thanks to Susan for taking on this new role and, especially, to John Neighbour for carrying this responsibility for so many years.

8. Report by Free Will Offerings Officer

Mark Ebdon, the Free Will Offerings Officer, made the following report:

“Freewill offering is the primary source of income for the running and upkeep of St Anne’s. Here are the main features of the past year.

31 people or families contributed through Standing Orders.

8 people contributed through the envelope scheme.

It should be noted that this number has fallen by 20% over the last five years. This reflects the age demographic of our congregation. Several members have moved away or had significant changes in their circumstances.

In the last year we have received Tax repayments of £6,386.78 and £5,798.95

I have also made a repayment claim for donations totalling £22,164.50 made in 2015.

I also made a claim for small donations, which gave us a credit of £1,250. However, there was an error made in the submission which will need to be adjusted in the next submission.

Yellow envelopes are by the plate at the end of the Church. These have a gift aid declaration on them and we are able to claim tax for these donations. There have been a number of users over the last year.

As ever, I would remind church members that freewill giving continues to be essential to maintain our witness in its current form in this place. At the same time it is acknowledged that many members of the congregation have given faithfully and consistently over many years and in doing so have made a significant contribution towards the witness of the Church in this parish.

Finally, as always, I would like to finish by giving thanks to Andy, who continues to do an excellent job as treasurer as well as showing me great patience and support.”

Jude expressed thanks to Mark on behalf of the meeting for all his work in managing the Free Will Offerings Scheme.

9. Churchwardens' Report on the Fabric, Goods and Ornaments of the Church

This was included in the **Additional Reports** document, which was available at the meeting. Val Woodward introduced the report on behalf of both churchwardens.

John Wood noted that the crack in the church porch, covered in the report, was in fact of long standing and did not seem likely to cause serious difficulties. Val confirmed that monitoring arrangements had just been put in place, but no action was necessary for the present.

It was proposed that the report be accepted by the meeting:

Acceptance	Proposed:	Val Woodward
	Seconded:	Heather Gwynn
	Agreed:	Unanimous

10. Deanery Synod Report

The report was in the **Additional Reports** document available at the meeting. The meetings this year had covered a range of activities undertaken by the church in Waltham Forest, including the Emergency Night Shelter, the Christian Kitchen, and the Whipps Cross Hospital Chaplaincy.

It was proposed that the report be accepted by the meeting:

Acceptance	Proposed:	Julie Adesina
	Seconded:	Rosalind Tatam
	Agreed:	Unanimously

11. Annual Environment Audit

The report was in the **Additional Reports** document available at the meeting. Jude welcomed the focus on reducing our carbon footprint. In response to questions, Andy explained the arrangements for recycling printer cartridges. The emphasis on the church garden was welcomed, and the possibility was raised that we look to make this a more attractive site for possible outside users, including those getting married at St Anne's.

It was then proposed that the report be accepted by the meeting:

Acceptance	Proposed:	Lindsey Archer
	Seconded:	Mark Bibbey
	Agreed:	Unanimous

12. Elections to the Deanery Synod

The current Synod had reached the end of its 3 year cycle so our current members, Julie Adesina, Janice Gariazzo and Heather Gwynn, had reached the end of their term of office. Janice had indicated that she did not wish to stand again. Valid nominations had been received for Julie Adesina and Heather Gwynn, and there being no other nominations they were accordingly declared elected.

13. Elections to the Parochial Church Council (PCC)

Ken Howland, Anum Mall and Anthony Sullivan had reached the end of their term of office. Ken and Anum were not standing again. Jude expressed thanks to both, and especially to Ken for his hard work and many contributions over many years.

Three nominations had been received for 3 years, for Janice Gariazzo, Cathy Pryor and Anthony Sullivan. There being no other nominations, all were declared elected.

14. Election of Sidesmen – male and female

On behalf of Val and herself, Heather thanked all those who helped with services and with the maintenance of the church for their continuing help and support. Although this work was not very visible, especially when things went smoothly as they did, it was deeply appreciated by the churchwardens.

Heather then proposed the following persons to be elected as Sidesmen for the coming year:

Shirley Bryne
Velma Davis
Margaret Halford
Ken Howland
Jenny Miller
Barbara Smith
Beryl Stratton
Anthony Sullivan
Joyce Sullivan
Rosalind Tatam

Acceptance	Proposed:	Heather Gwynn
	Seconded:	Valerie Woodward
	Agreed:	Unanimously

15. Chairman's Remarks

Jude offered his reflections on an interesting past year. The church had felt the loss of some significant members of its community, yet it had also been good to welcome new members through the year. Parish life was continuing to develop and the average age of the congregation getting younger.

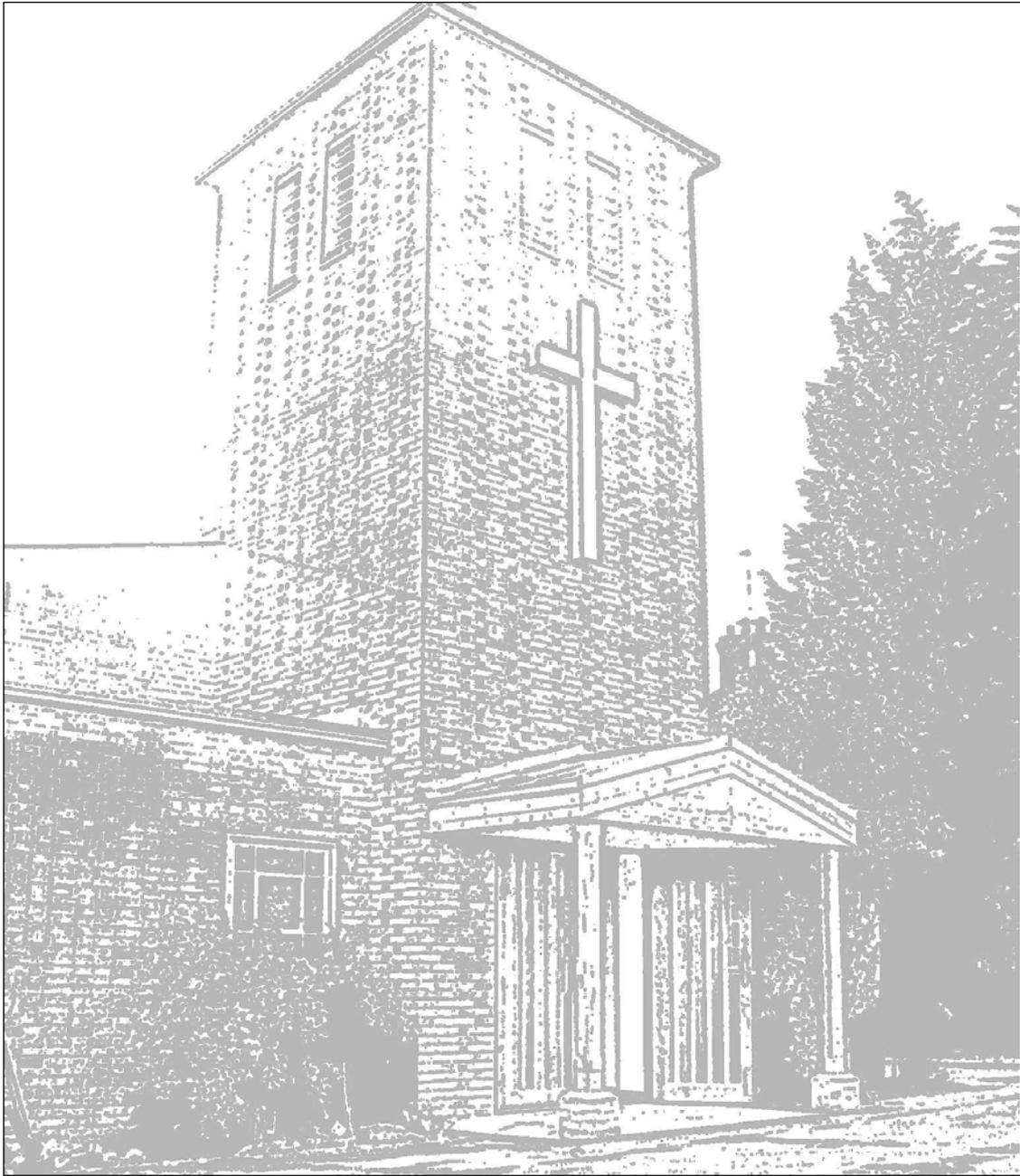
Jude was very grateful to everyone who played their part in the life of the parish – God's corner shop in Chingford Hatch. He thanked the Ministry team and all who took on the range of tasks needed to keep the parish going. Turning to the future he looked to the continued unfolding of the enthusiasm and warmth of the church community, its welcome to visitors and its community witness

16. Any other business

On behalf of the meeting, Heather thanked Jude for all that he did for the community of St Anne's, for his leadership and teaching and his care for us all.

17. There being no other business, the meeting closed with prayer and the Grace at 12.40 pm.

Parish of St. Anne, Chingford



Annual Report of St. Anne's Church, Chingford and of the Parochial Church Council for the year ended 31st December 2017 with Financial Statement

Administrative information

St. Anne's Church is situated in Larkshall Road, Chingford, London E4 6NP. It is part of the Diocese of Chelmsford within the Church of England. The correspondence address is St. Anne's Vicarage, 200a Larkshall Road, Chingford, London E4 6NP.

The Parochial Church Council is a charity exempted from registration with the Charity Commission.

PCC members who have served from 1 January 2017 until the date this report was approved are:

Incumbent:	Revd Jude Bullock (Chairman)
Assistant Curate/Associate Priest (from 10/1/18)	Revd Mick Scotchmer
Reader:	Jenny Howland (co-opted member)
Wardens:	Heather Gwynn Valerie Woodward
Representatives on the Deanery Synod:	Julie Adesina Janice Gariazzo (until March 2017) Heather Gwynn (Secretary)
Representative on the Diocesan Synod:	Rosalind Tatam
Elected members:	Andy Crawford (Treasurer) Velma Davis Janice Gariazzo (from April 2017) Ken Howland (until March 2017) Anum Mall (until March 2017) Joyce Palmer Alan Pearson Cathy Pryor (from April 2017) Beryl Stratton Anthony Sullivan Steve White

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is exempted by order from registering with the Charity Commission. Although the exemption limit is being approached and the position will be kept under review, this is not expected to be an issue for 2018. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. There are nine elected members each serving for three years and at every APCM three members complete their term. Since the APCM 2006 (12/03/06), the Ministry Leadership Team (commissioned by the Bishop of Barking 20 January 2002) has become the Standing Committee and comprises the Incumbent, Assistant Curate (from November 2014)/Associate Priest (from 1/10/18), Reader, Wardens, Secretary, Treasurer, Free Will Offerings Officer (from 27/10/06) and the Chairs of the sub-committees. In July 2017 the PCC appointed a Communications Officer and she also now attends the MLT.

Objectives and Activities

St. Anne's PCC has the responsibility of co-operating with the incumbent, the Revd Jude Bullock, in promoting in the parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. It also has responsibility for the running and maintenance of the Church Centre adjacent to St. Anne's Church. In November 2006 the PCC agreed a vision statement for St. Anne's

In the light of God's call, and our situation here, our vision for St. Anne's

is a community called to proclaim the Good News of God's Kingdom,

by making disciples,

by nurturing faith,

by responding to human need with loving service;

by challenging injustice,

by a proper stewardship of God's creation.

We celebrate human diversity. As servants of the kingdom we oppose discrimination and marginalisation, and actively promote unity and acceptance.

We aim to demonstrate the love and welcome of Christ to everyone in this locality.

The parish has a full environmental policy with Key Tasks and list of Specific Steps, which was endorsed by the PCC in November 2005. This was largely based on that agreed by the Diocesan Synod in 2004. In February 2006 the Chelmsford Diocesan resolution to commit to using only Fairtrade tea and coffee at meetings and activities

was passed. During 2016 the PCC reviewed progress on this policy, and renewed its commitment.

Achievements and Performances

At the time of the APCM in April 2017, there were 90 people on the Electoral Roll – 43 residing within and 47 residing outside the Parish.

Review of the year

St Anne's has continued to benefit from the ministry of Jude Bullock our vicar, Mick Scotchmer, our assistant curate (associate priest from 10/1/18), and Jenny Howland our reader.

The PCC met six times during 2017-18. Attendance at the meetings was good. The three committees responsible for Plant, Pastoral and Outreach, and Projects and Events meet on alternate months to the PCC and report back to the PCC. Planning for worship is now covered in regular meetings between the clergy, reader and organist, with feedback to the PCC as appropriate.

Work with children, young people and families has continued to be a focus during 2017. The Scramblers and Ramblers have continued to meet, with the Ramblers now joining the adult congregation in church for the full eucharist service except on the 4th Sunday of each month. It has also been good to see the Ramblers playing a growing role as servers and sidesmen. The informal Eucharist service on the 3rd Sunday of each month is intended to be especially suited for children and young people and their families, with children and young people playing leading roles. As there has been a fall in numbers attending Sunday by Sunday, an after school club, offered in partnership with Red Balloon, will begin in April 2018 (please see the additional reports for further information).

Mick Scotchmer and Jenny Howland continue to visit the Pre-School, which meets on weekdays in the Church Centre, and there is a Toddler Group organised by Beryl Stratton that meets in the Centre every Friday.

The Baptism Preparation team established in September 2011 to visit baptism families continues to operate. The objectives of the visits are to ensure that the family understand the baptism service, to introduce them to the other activities in the church, and to give them a chance to meet some members of the congregation.

St Anne's Study/Prayer Group continues to meet twice a month on Wednesday mornings in the Church, with a second group meeting on Wednesday evenings.

A Service of Healing and Wholeness was held at St Anne's on Thursday afternoons until Summer 2017. As numbers attending regularly have fallen, we now plan instead

to offer “Open Church” on Thursday afternoons, beginning after Easter 2018 (please see the additional reports for further information).

The non-Eucharistic services added to the regular service pattern in September 2011 have continued to be held at 17:30 on the fourth Sunday each month. The intention is to encourage attendance by people who are not regular members of the congregation and might feel threatened by the formality of the Sunday morning Eucharist.

The Women’s Afternoon Fellowship, the Uniformed Organisations and a variety of other groups unconnected to St Anne’s continue to use the Church Centre on a regular basis, making it an important focal point for the whole community in Chingford Hatch.

The second Chingford Hatch Day was held in July 2017. Once again, St Anne’s hosted a range of activities for all ages offered by a number of local community and voluntary groups and others. We were delighted to see an increase in the numbers attending and enjoying the day. Activities spread across the church, centre, gardens, car park, and the green space in front of the church, offering a warm welcome and helping to strengthen our community links. We were especially pleased to welcome other local faith groups and to develop with them a shared multi faith display in the church. Chingford Hatch Day 2018 will take place on Saturday 30 June.

Support for Christian Aid continued during 2017, with some £1500 raised through Christian Aid week and associated events, and a further £554 raised during the year through simple lunches, a collection for the Rohingya refugees, and carol singing. Support for the children of One Life continued, while MiniMarkets were held in support of Crisis, Haven House, Mildmay Mission, and the Margaret Centre (see additional reports), and £195 was donated to the Children’s Society from December’s Christingle service. St Anne’s also contributed through the year to the local Food Bank, Eat or Heat.

As part of the Chelmsford Diocese *Transforming Presence* programme, churches are being encouraged to work together more closely in Mission and Ministry Units (MMUs). Last year’s report referred to the possibility of an E4 churches MMU made up of All Saints Highams Park, St Edmund’s, SS Peter and Paul and the Old Church, and St Anne’s. Subsequently, Chingford SS Peter and Paul with All Saints (the Old Church) has joined with the Parishes of Walthamstow and of Leytonstone SS Catherine and Paul (Cornerstone) to form the Deanery’s first formally commissioned MMU. The remaining E4 churches are continuing to work in partnership with each other and with other local churches and faith groups, but no specific further steps towards an MMU are planned at present.

Financial Review

Total receipts on ordinary unrestricted funds were £96,000, up from £80,300 in 2016. Total payments from unrestricted funds were £71,300 down from £72,700 in 2016. The net result for the year was an excess of receipts over payments of £24,700 compared to £3,600 in 2016. This excess of receipts over payments may seem impressive; however, it includes income of £12,300 relating to tax rebates in respect of prior years and a surplus of £17,000 generated by the church centre.

The PCC have transferred £24,000 to the development, repairs and maintenance fund.

The PCC's goal is that we transfer, at a minimum, the entire surplus generated by the Centre. If we had transferred this surplus, plus the backdated tax reclaims of £12,300, we would have transferred £29,300 to the development, repairs and maintenance fund. Our failure to only be able to transfer £24,000 highlights the fact that we, the congregation of St Anne's are not prepared to "pay our way"! We have all become reliant on the PCC running the centre to "make ends meet". Not only this, we are making no provision for the long term upkeep of the church.

As a congregation, we should give to:

- Further Christ's Kingdom in Chingford Hatch.
- Meet our day to day expenditure.
- Set aside money for long term repairs and maintenance to the church.

The PCC will continue to run the centre with a view to meeting our needs as a church, serving the community, and generating a surplus which can be used for future development of parish life and providing for long term repairs and maintenance.

Reserves policy

It is PCC policy to maintain ordinary unrestricted funds, where possible, which equate to approximately six months future diocesan parish share payments. The balance of £10,500 on ordinary unrestricted funds at the year-end fell well below this target. This balance in our ordinary unrestricted funds means that the PCC will have to continue to closely monitor our income and expenditure throughout 2018. Diocesan parish share payments, for the first six months of 2018, will be £16,900.

Our current policy is to invest our funds balances in the CBF Church of England Deposit Fund which is operated by CCLA Investment Management Ltd. This is reviewed on a regular basis in order to maximise the interest earned on our funds.

St Anne's Church, Chingford

Financial statements for the year ended 31st December 2017

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2017 £	Total 2016 £
RECEIPTS AND PAYMENTS ACCOUNT					
Receipts					
Regular Giving					
Receipts from donors					
Planned Giving	21,632			21,632	20,386
Income Tax Recovered	17,532		856	18,387	8,694
	39,164	0	856	40,020	29,080
Other Voluntary Income (note 3a)	6,609	6,964	1,116	14,689	7,471
Activities for Generating Funds (note 3b)	8,858		170	9,028	9,463
Church Centre Income	40,730		50	40,780	37,139
Income from Church Activities (note 3c)	529			529	635
Investment Income (note 3d)	98	472	33	603	785
	95,988	7,436	2,224	105,648	84,573
Payments					
Church activities					
Diocesan Parish Share	32,448			32,448	32,027
Other Payments (note 3e)	15,147	1,485	1,627	18,259	24,294
Church Centre Payments	23,715		100	23,815	27,036
	71,310	1,485	1,727	74,522	83,357
Excess of Receipts over Payments	24,678	5,951	498	31,126	1,216
Transfers between funds	-24,000	24,006	-6	0	0
	678	29,957	491	31,126	1,216
Bank current and deposit accounts 1 st Jan.	9,776	162,961	11,275	184,012	182,796
Bank current and deposit accounts 31 st Dec.	10,453	192,918	11,767	215,138	184,012

STATEMENT OF ASSETS AND LIABILITIES

Cash Funds

Cash				0	0
Bank current accounts	10,453	24,262		34,716	14,077
CBF deposit fund		168,656	11,767	180,423	169,935
	10,453	192,918	11,767	215,138	184,012

The attached notes form part of these financial statements

Approved by the PCC on 19th March 2018 and signed on their behalf by Reverend Jude Bullock (Chairman) and Andy Crawford (Treasurer)

St Anne's Church, Chingford

Financial statements for the year ended 31st December 2017

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.

2. The movements in designated and restricted funds during the year were:

	Bal B/fwd	Receipts	Payments	Transfer	Bal C/Fwd
Designated funds					
Development, repairs & maintenance fund	162,961	7,436	1,485	24,006	192,918
	<u>162,961</u>	<u>7,436</u>	<u>1,485</u>	<u>24,006</u>	<u>192,918</u>
Restricted funds					
Church Centre "Retainer" fund	50	50	100		0
Church Garden fund	9,981	1,330	878		10,433
Flower and Candle fund	272	841	748		364
I.T. Media fund	575	2			577
Musical Development fund	392	1			393
Vicarage fund	6			-6	0
	<u>11,275</u>	<u>2,224</u>	<u>1,727</u>	<u>-6</u>	<u>11,767</u>

The Development, repairs & maintenance fund represents accumulated donations and transfers from unrestricted funds together with accumulated surpluses generated by the church centre. These funds have been set aside for major repairs and maintenance together with the development of parish life.

The Church centre "retainer" fund represents retainers received pending the successful hire of the church centre. These retainers are repayable upon completion of the hire in accordance with the rules and regulations of the church centre.

The Church garden fund represents accumulated donations and appeals for the upkeep of the church garden.

The Flower and candle fund represents accumulated donations for the provision of flowers and candles.

The I.T. media fund represents accumulated donations for the provision of I.T. and multi media facilities.

The Musical development fund represents accumulated donations and legacies for the provision, and development, of musical facilities.

The Vicarage fund represents accumulated donations towards the maintenance and upkeep of the vicarage.

St Anne's Church, Chingford

Financial statements for the year ended 31st December 2017

3. Receipts and Payments analysis	Unrestricted Fund £	Designated Fund £	Restricted Funds £	Total 2017 £	Total 2016 £
a. Other voluntary income					
Collections	3,306			3,306	3,102
Donations	3,304		1,116	4,420	4,369
Legacies		6,964		6,964	0
	<u>6,609</u>	<u>6,964</u>	<u>1,116</u>	<u>14,689</u>	<u>7,471</u>
b. Activities for generating funds - receipts					
Fundraising income - Bazaar	3,229			3,229	3,457
Fundraising income - Other events	2,387			2,387	2,356
Fundraising income - Other	3,242		170	3,412	3,650
	<u>8,858</u>	<u>0</u>	<u>170</u>	<u>9,028</u>	<u>9,463</u>
c. Receipts from Church Activities					
Insurance Claims				0	0
PCC Fees	529			529	635
	<u>529</u>	<u>0</u>	<u>0</u>	<u>529</u>	<u>635</u>
d. Receipts from Investments					
Bank and CBF Deposit Fund Interest	98	472	33	603	785
	<u>98</u>	<u>472</u>	<u>33</u>	<u>603</u>	<u>785</u>
e. Church activities - payments					
Relief & Development Agencies					
One Life	0			0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cost of Gift Aid envelopes				0	0
Fundraising costs - Bazaar	197			197	667
Fundraising costs - Other events	674			674	1,289
Fundraising costs - Other	410			410	487
Clergy expenses	1,934	1,000		2,934	2,112
Church running expenses	3,731			3,731	3,976
Church maintenance	1,021	360		1,381	2,868
Cost of services	610		748	1,359	2,407
Upkeep of churchyard		125	878	1,003	3,734
Social event and training costs	60			60	100
Cleaning costs	1,794			1,794	1,639
Organist fees	3,500			3,500	3,644
Church administration costs	1,216			1,216	1,371
New building or major works				0	0
	<u>15,147</u>	<u>1,485</u>	<u>1,627</u>	<u>18,259</u>	<u>24,294</u>

4. The expenses paid to clergy may include a small immaterial proportion, which relates to their function as a PCC member. No other payments were made to PCC members in their capacity as a member of the PCC.

Independent examiner's report to the PCC of St Anne's, Chingford

I report on the accounts of the PCC for the year ended 31 December 2017.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs Susan McDonald

5th February 2018